

STATE AGENCIES

Virginia Department of Education

Rebecca Askew
P.O Box 2120
Richmond, VA 23218-2120
https://www.doe.virginia.gov/home_files/foia.shtml

P: 804-225-2775
F: 804-530-4502
E: policy@doe.virginia.gov

Virginia Department of Health

Tristen Graves
VDH FOIA Officer
1041 Technology Park Drive
Glen Allen, VA 23059

P: 804-888-9115
F: 804-371-3108
questions@vdh.virginia.gov

VIRGINIA SCHOOL DISTRICTS

This information is subject to change as positions change. Not all counties listed have names of FOIA Officers as some school district websites have not been updated. If your county/city is one of them, try obtaining the regulation manual where most policy manuals typically directs you to.

Accomack

Mr. Mike Tolbert, Chief of Management & Operations
FOIA Officer
Accomack County Public Schools
Attn: FOIA Officer
P. O. Box 330,
Accomac, VA 23301

P: 757-787-7339
F: 757-787-3930
E: foia@acps-k12.org

Alexandria

Dr. Elizabeth Hoover
Chief Technology Officer & FOIA Officer

P: 703-619-8005
E: Elizabeth.hoover@acps.k12.va.us

Amelia

Virginia Jones
Amelia County School Board Office
8701 Otterburn Road, Suite 101
Amelia, VA 23002

P: 804-561-2621

Amherst

Natalia Cecil
Clerk of the Board, FOIA Officer

P: 434-946-9387
E: ncecil@amherst.k12.va.us

Appomattox

Bruce McMillan
FOIA Request Office
PO Box 548
Appomattox, Virginia 24522

E: FOIA@acpsweb.com
Note: must place "FOIA REQUEST"
in the subject line

Arlington

All requests for records should be sent via email to foia@apsva.us or sent/referred to the Assistant Superintendent for School and Community Relations, or the designee who serves as the APS Freedom of Information Act (FOIA) Officer, for appropriate handling.

Augusta

FOIA Request Form can be found on page 40 at this link:
<https://www.augusta.k12.va.us/cms/lib/VA01000173/Centricity/Domain/946/2018-2019%20Administrative%20Manual-Revised.pdf>

Mail to: Augusta County Public Schools central office at: 18 Government Center, PO Box 960, Verona, VA 24482.

Bath

Sue Hirsh

Division Superintendent & FOIA Officer

P.O. Box 67

Warm Springs, VA 24484

FOIA Request Form Here: https://www.bathschools.net/Downloads/FOIAProceduresandGuidelines_2015.pdf

P: 540.839.2722

F: 540.839.3040

Bedford

Melissa Sexton

FOIA Officer

310 South Bridge St.

Bedford, VA 24523

E: msexton@bedford.k12.va.us

Bland

Requests shall be directed to the Bland County Public Schools central office at:

361 Bears Trl.

Bastian, VA 24314

Requesters should make their requests using Form KBA-F1. Requests received at the central office via telephone shall be transcribed onto Form KBA-F1 by central office staff

Botetourt

LuAnn Delosreyes

FOIA Officer

143 Poor Farm Rd.

Fincastle, VA 24090

E: ldelosreyes@bcps.k12.va.us

P: 540-473-8263

Bristol

Angel Hudson
FOIA Officer

E: ahudson@bvps.org
P: (276) 821-5610

Buchanan

Buchanan Co. Public Schools FOIA Officer
1176 Booth Branch Road
Grundy, VA 24614

P: 276-935-4551

Buchanan Co. Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at: [https://go.boarddocs.com/vsba/buchanan/Board.nsf/files/BC6S6U70AE42/\\$file/KBA-F1.pdf](https://go.boarddocs.com/vsba/buchanan/Board.nsf/files/BC6S6U70AE42/$file/KBA-F1.pdf)

Buckingham

Wendy Oliver
FOIA Officer

E: woliver@bcpschools.org
P: 434-969-6100

Buckingham Co. Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at: <https://www.bcpschools.org/common/pages/DisplayFile.aspx?itemId=21914073>

Buena Vista

Sandra Mohler
FOIA Officer – Clerk of the School Board
2329 Chestnut Ave, Suite A
Buena Vista, VA 24416

E: sandra.mohler@bvcps.net

Brunswick

Requests can be sent to:
1718 Farmers Field Road
Lawrenceville, VA 23868

E: clarya@brunswickcps.org
P: 434-848-3138
F: 434-848-4001

Brunswick Co. Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at: https://www.brunswickcps.org/ourpages/auto/2018/9/10/45348650/KBA_F1-

Campbell

Campbell Co. Public Schools
FOIA Officer
P.O Box 99
Rustburg, VA 24588

P: (434) 332-3458
F: (434) 332-6562.

Campbell Co. Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at: [https://go.boarddocs.com/vsba/campbell/Board.nsf/files/BDWNSP5773D7/\\$file/KBA_F1.pdf](https://go.boarddocs.com/vsba/campbell/Board.nsf/files/BDWNSP5773D7/$file/KBA_F1.pdf)

Carroll

The Asst. Superintendent and the Human Resources Dir. are the School Board's FOIA Officers
605-9 Pine Street
Hillsville, VA 24343

P: (276) 728-3191

Caroline

Sarah Calveric
Asst. Superintendent & FOIA Officer
16261 Richmond Turnpike
Bowling Green, VA 22427

E: scalveric@ccps.us
P: (804) 633-5088

-Or-

Debra Holt, *Human Resources and Student Services & FOIA Officer*

E: dholt@ccps.us

Charles City County

Charles City Co. Public Schools Central Office
10910 Courthouse Road
Charles City, VA 23030

P: (804) 652-4612
F: (804)829-6723

Charlotte

School Board Office
P.O. Box 790
250 LeGrande Ave,
Charlotte Court House, VA 23923

P: 434-542-5151
F: 434-542-4261

Charlottesville

Beth Cheuk
FOIA Officer
1562 Dairy Road
Charlottesville, VA 22903

P: 434-245-2400

Charlottesville City Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at: <http://charlottesvilleschools.org/wp-content/uploads/2015/07/KBA-F1.pdf>

Chesapeake

Dr. Angie Smith
FOIA Officer and Clerk of the School Board
School Administration Building
312 Cedar Road,
Chesapeake, VA 23322

P: 757-547-1033

Chesterfield

Wendell Roberts
School Board Attorney & FOIA Officer
P.O. Box 10
Chesterfield, VA 23832

E: foiarequest@ccpsnet.net
P: 804-748-1433

Clarke

Clerk of the School Board
317 W. Main St., Ste A
Berryville, VA 22611

P: 540.955.6100
E: weirr@clarke.k12.va.us

Colonial Beach

Karen Camlin
FOIA Officer

E: kcamlin@cbschools.net
P: 804-224-0906

Colonial Heights

The Colonial Heights Public Schools FOIA Officer is:
Assistant Superintendent of Business Services
512 Boulevard
Colonial Heights, VA 23834

P: (804)524-3400 ext. 20

Colonial Heights Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at: [https://go.boarddocs.com/va/chps/Board.nsf/files/BRQPDD607698/\\$file/KBA-F1.pdf](https://go.boarddocs.com/va/chps/Board.nsf/files/BRQPDD607698/$file/KBA-F1.pdf)

Covington

Contact not found. You can try reaching out to the Superintendent, Human Resource Officer, School Board Clerk, or if your school has a Communications Officer/Manager, they may be able to help.

Craig

Requests shall be directed to:

Craig County Public Schools FOIA Officer [at:]
6 Alleghany Circle

-or-

P.O. Box 245
New Castle, VA 24127

P: (540)864- 5191

F: (540)864-6885

Culpeper

Mrs. Pearl Jamison
FOIA Officer
450 Radio Lane
Culpeper, VA 22701

P: 540-825-3677

F: 540-829-2111

Culpeper County Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at: [https://go.boarddocs.com/vsba/culp/Board.nsf/files/BB3RGW6DFCF5/\\$file/KBA_E1.pdf](https://go.boarddocs.com/vsba/culp/Board.nsf/files/BB3RGW6DFCF5/$file/KBA_E1.pdf)

Cumberland

Requests shall be directed to:

Director of Human Resources
P.O. Box 170
Cumberland, VA 23040

P: 804-492-4212

Cumberland County Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at: https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1016501/VSBA-CUCPS_Policy_Manual_3_.pdf (Page 717)

Danville

Requests shall be directed to:
Danville Public Schools
341 Main St. Suite 100
Danville, VA 24541

P: (434) 799-6400
F: (434) 799-5008

Dickenson:

FOIA Officer Unknown
P.O. Box 1127
Clintwood, Virginia 24228

P: 276-926-4643

Dinwiddie

Bonnie Gholson
Executive Asst. to the Superintendent/School Board Clerk/FOIA Officer
P.O. Box 7
Dinwiddie, VA 23841

E: bgholson@dcpsnet.org
P: 804-469-4190

Essex

Sharon Saunders
FOIA Officer

E: ssaunders@essex.k12.va.us

Fairfax

Carrie Dorsey
FOIA Officer
10455 Armstrong Street
Fairfax, VA 22030

E: carrie.dorsey@fairfaxva.gov
P: 703-293-7131

Falls Church

Contact not found. You can try reaching out to the Superintendent, Human Resource Officer, School Board Clerk, or if your school has a Communications Officer/Manager, they may be able to help.

Link to submit request for information: <https://www.fcps.edu/about-fcps/policies-regulations-and-notices/virginia-freedom-information-act-vfoia/freedom>

Fauquier

FOIA Officer
320 Hospital Drive
Warrenton, VA 20186

E: foia@fcps1.org
P: 540-422-7005
F: 540-422-7059

Floyd

The Assistant Superintendent of Instruction and Innovation
140 Harris Hart Road NE
Floyd, VA 24091

P: (540) 745-9400

Fluvanna

Brenda Gilliam,
Executive Director of Finance/Curriculum & Instruction & FOIA Officer
14455 James Madison Highway
Palmyra, VA 22963

E: bgilliam@apps.fluco.org
P: (434) 589-8208

Franklin County

C. David Terry,
Director of Business & Finance & FOIA Officer.
Franklin County Public Schools
25 Bernard Road, Rocky Mount, VA 24151

E: david.terry@frco.k12.va.us
P: (540) 483-5138

Franklin City

Name unknown
207 West Second Ave.
Franklin, VA 23851

P: 757-569-8111
F: 757-569-8078

Fredericksburg

Michael George
FOIA Officer

E: mgeorge@cityschools.com.

Frederick

Steve Edwards
Coordinator of Policy and Communications
1415 Amherst St.
Winchester, VA 22601

E: edwardss@fcpsk12.net
P: 540-662-3888

-or-

Albert Orndorff
Asst. Superintendent for Admin

E: orndorfa@fcpsk12.net

-or-

James Angelo
Asst. Superintendent for Instruction

E: angeloj@fcpsk12.net

Galax

Kara Graham
Coordinator of Finance/FOIA Officer
Galax City Public Schools
223 Long Street, Galax, VA 24333

P: 276-236-2911

Giles

Requests shall be directed to:
Giles Public School FOIA Officer
151 School Road
Pearisburg, VA 24134

P: 540-921-1421 ext. 10
F: 540-921-1424

Gloucester

Ms. Carol Dehoux
FOIA Officer
6099 T.C. Walker Road
Gloucester, VA 23061

P: (804) 693-1425
F: (804) 693-6275

Goochland

Diane Bennett,
FOIA Officer
Goochland County Public Schools
2938-I River Road West
P.O. Box 169
Goochland, VA 23063

E: dbennett@glnd.k12.va.us
P: 804.556.5601
F: 804.556.3847

Grayson

Mary Paisley
FOIA Officer & Clerk of the School Board
P.O. Box 888
Independence, VA 24348

P: 276-773-2832
F: 276-773-2939

Greensville

Mrs. Paige Crewe
Greensville County Public Schools
105 Ruffin Street,
Emporia, VA 23847

P: 434-634-3748
F: 434-634-3495
E: pcrewe@gcps1.com

Halifax

Jeffery Davis
Director of Student Services/Accountability & FOIA Officer
1030 Mary Bethune Street, Suite 100
Halifax, VA 24558

E: jldavis@halifax.k12.va.us
P: 434-476-3133

Hampton City

Kellie Goral
#1 Franklin St.
Hampton, VA 23669

E: kgoral@hampton.k12.va.us
P: 757-727-2011
F: 757-727-2003

Hanover

Chris Whitley
Public Information Officer
200 Berkley St.
Ashland, VA 23005

P: 804-365-4500

Harrisonburg

Lisa Knupp
Exec. Asst. to Superintendent/School Board Clerk/FOIA Officer
One Court Square
Harrisonburg, VA 22801

E: lknupp@harrisonburg.k12.va.us
P: 540-434-9916
F: 540-432-3260

Henrico

Andy Jenks
Chief of Communications & Community Engagement/FOIA Officer
3820 Nine Mile Road
Henrico, Va. 23223

F: 804-652-3795
E: ajenks@henrico.k12.va.us
P: 804-652-3724

Henry

Monica Hatchett
Dir. Of Communications & Organizational Learning
/FOIA Officer

E: publicinformation@henry.k12.va.us
P: (276) 634-4766

Highland

Contact Name Unavailable
P.O Box 250
Monterey, VA 24465

Hopewell

Kristina Truell
Board Clerk/FOIA Officer
103 N 12th Ave
Hopewell, VA 23680

E: ktruell@hopewell.k12.va.us
P: (804)541-6400

Isle of Wight

Lynn B. Briggs
Director of Community and Media Relations/FOIA Officer
820 W. Main St.
Smithfield, VA 23430

P: 757-365-1611
F: 757-365-0970

James City Co/Williamsburg-James City Co

P.O. Box 8783
-or-
[physical] 117 Ironbound Rd.
Williamsburg, VA 23185

E: FOIA@wjccschools.org
P: (757) 603-6544
F: (757) 565-9390

King George

Stacy Johnson

E: sjohnson@kwcps.k12.va.us

King and Queen

242 Allen's Circle
PO Box 97
King and Queen Court House, VA 23085

E: akennedy@kqps.net
P: (804) 785-5981
F: (804) 785-5686

Lancaster

Whitney Barrack
FOIA Officer
P.O. Box 200
Kilmarnock, VA 22482

P: 804-462- 5100
F: 804-435-3309

Lee

Brain Dean
Asst. Superintendent/FOIA Officer

P: (276) 346-2107

Lee County Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at:

<https://go.boarddocs.com/vsba/lcpsva/Board.nsf/Public#>

Lexington

Rebecca Walters
FOIA Officer
300 Diamond St.
Lexington, VA 24450

P: 540-463-7146
F: 540-464-5230

Loudoun

Create an account to submit a request form:

[https://lcpa.govqa.us/WEBAPP/_rs/\(S\(irmp31vhbtoqsaq515nuy311\)\)/RequestLogin.aspx?sSessionID=&rqst=1&target=YpURA3m6cNU+N1K9kEqQhp4w8JLKMChQHc4Hex7IQLmYfl8hnJgXQNaK/3Av2E27tzlQPSgGKCCTKC9I8PPRO2E4BxtjyHZJhs4GsMxRozJ5B1qHQZL56EnSzB7rg2D](https://lcpa.govqa.us/WEBAPP/_rs/(S(irmp31vhbtoqsaq515nuy311))/RequestLogin.aspx?sSessionID=&rqst=1&target=YpURA3m6cNU+N1K9kEqQhp4w8JLKMChQHc4Hex7IQLmYfl8hnJgXQNaK/3Av2E27tzlQPSgGKCCTKC9I8PPRO2E4BxtjyHZJhs4GsMxRozJ5B1qHQZL56EnSzB7rg2D)

*Note: you can still contact school administration to make a FOIA Request

Louisa

Becky Fisher
School Board Clerk/FOIA Officer

P: (540) 894-5115, ext. 7041
F: (540) 894-0252
E: fisherba@lcpa.k12.va.us

Lunenburg

The Finance Director is Lunenburg County School Board's FOIA Officer.

P: 434-676-2467

Lynchburg

Denise Spinner

FOIA Officer

P.O. Box 2497

Lynchburg, VA 24505

P: (434) 515-5073

E: spinnerrd@lcsedu.net

Manassas

Almeta Radford

Dir. Of Public Communications/FOIA Officer

Manassas City Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at: [https://www.boarddocs.com/va/mcpsva/Board.nsf/files/AEPLUA56871F/\\$file/KBA-R-F-1%20Request%20for%20Public%20Records%20%20-%20Form.pdf](https://www.boarddocs.com/va/mcpsva/Board.nsf/files/AEPLUA56871F/$file/KBA-R-F-1%20Request%20for%20Public%20Records%20%20-%20Form.pdf)

Manassas Park City

Deanne Perez

Office of the Superintendent-FOIA Officer

One Park Center Court, Suit A

Manassas Park, VA 20111-2395

E: deanne.perez@mpark.net

P: (703) 335-8850

F: (703) 361-4583

Madison

Elizabeth Patterson
60 School Board Court
Madison, VA 22727

E: lpatterson@madisonschools.k12.va.us
P: 540-948-5395
F: 540-948-6988

Madison Co. Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at: [https://go.boarddocs.com/vsba/madison/Board.nsf/files/BBCT4859EA43/\\$file/KBA-FL.pdf](https://go.boarddocs.com/vsba/madison/Board.nsf/files/BBCT4859EA43/$file/KBA-FL.pdf)

Martinsville

Travis Clemons
Exec. Director of Admin Services/FOIA Officer
P.O. Box 5548
-or-
746 Indian Trail
Martinsville, VA 24115

E: tclemons@martinsville.k12.va.us
P: [\(276\) 403-5722](tel:(276)403-5722)

Matthews

Ms. Lesley R. Hunley
Asst. Superintendent/FOIA Officer
P.O. Box 369
Matthews, VA 23109

P: 804-725-3909

Mecklenburg

Paul Giammatteo
School Board Clerk/FOIA Officer
175 Mayfield Dr
Boydton, VA 23917

E: pgiammatteo@mcpsweb.org
P: (434)738-6111 ex 1027

Middlesex

School Board Clerk
P.O. Box 205
Saluda, VA 23149

E: www.FOIA@mcps.k12.va.us
P: (804) 758-2277
F: (804) 758-3727

Montgomery

Brenda Drake
Public Information Officer/Board Clerk
750 Imperial Street SE
Christiansburg, VA 24073

Nelson

Ms. Shannon T. Irvin
Asst. Superintendent for Admin./FOIA Officer
P.O. Box 376
-or-
84 Courthouse Square
Lovingston, VA 22949

P: 434-260-7646
E: sirvin@nelson.k12.va.us

New Kent

Mila Hall
FOIA Compliance Officer

P: (804) 966-9649

Newport News

Michelle Price
Dir. Of Public Information & Community Involvement/FOIA Officer
12465 Warwick Boulevard
Newport News, VA 23606

P: (757) 591-7453
2nd P: (757) 591-4685
E: michelle.price@nn.k12.va.us

Northampton

7207 Young Street
Machipongo, VA 23405

E: mphillips@ncpsk12.com
P: 757-678-5151 ext. 2013

Northumberland

Mrs. Carol Badenoch
FOIA Officer
2172 Northumberland Highway,
Lottsburg, VA 22511

P: (804) 529-6134

Norfolk

Karen Tanner
Office of Communications & Public Relations

P: 757-628-3459.
E: foia@npsk12.com

Norton

Rebeca Elkins
FOIA Officer
P.O. Box 498
Norton, VA 24273

P: (276) 679-2330

Orange

The Orange County Public Schools FOIA Officers are:
The School Board Clerk

-or-

The Asst. Superintendent for Student & Admin Services
200 Dailey Dr.
Orange, VA 22960

P: 540-661-4550

Page

Linda Breeden-Wallace
Clerk of the Board/FOIA Officer

P: 540-743-6533 x2812
E: lbreeden-wallace@pagecounty.k12.va.us

Patrick

Jason Wood
Dir of Operations, Adult Education Coordinator, FOIA Officer

E: jason.wood@patrick.k12.va.us

Petersburg

G. Seth Stephens
Chief Communications Officer (FOIA Officer)

E: grstephens@petersburg.k12.va.us
P: 804.479.6814

Pittsylvania

Dr. Mark R. Jones
Superintendent/FOIA Officer
-or-
Mrs. Janet F. Hancock
Clerk of the Board
P.O. Box 232
Chatham, VA 24531

E: mark.jones@pcs.k12.va.us
P: (434) 432-2761
E: janet.hancock@pcs.k12.va.us

Prince William

FOIA Compliance Officer
P.O. Box 389
Manassas, Virginia 20108

Poquoson

Mr. Arty Tillett
FOIA Officer
500 City Hall Avenue
Poquoson, VA 23662

E: arty.tillett@poquoson.k12.va.us
P: (757) 868-3055
F: (757) 868-3107

Portsmouth

Laruen Nolasco
Dir. Of Communications/FOIA Officer

E: foia.request@portsk12.com
P: 757-393-8743

Powhatan

Dr. Meredith Parker
Dir. Of Human Resources/FOIA Officer

E: meredith.parker@powhatan.k12.va.us

Pulaski

Pulaski County School Board
202 North Washington Avenue
Pulaski, VA 24301

P: (540) 994-2550
F: (540) 994-2514

Pulaski Co. Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at: [https://go.boarddocs.com/vsba/pcva/Board.nsf/files/9CBVMA6CA241/\\$file/KBA-E1.pdf](https://go.boarddocs.com/vsba/pcva/Board.nsf/files/9CBVMA6CA241/$file/KBA-E1.pdf)

Radford

Elizabeth Williams-Price
Administrative Asst. To The Superintendent/SBO Receptionist/FOIA Contact

E: ewilliams@rcps.org
P: (540)267-3311

Rappahannock

Ms. Amy Rogers
Clerk of the Board/FOIA Officer
-or-
Dr. Robin Bolt
Exec. Dir of Admin Services

P: 540-227-0023

Richmond City

Mrs. Angela Wilson
301 N. Ninth Street, 17th Floor
Richmond, Virginia 23219

P: 804.780.7716
Facsimile: 804.780.8133

Richmond Co.

Richmond County Public Schools
P.O. Box 1507
Warsaw, VA 22752

P: 804-333-3681
F: 804-333-5586

Roanoke City

Cindy Poulton
FOIA Officer

E: foiaofficer@rcps.info
P: 540-853-2381
Facsimile: 540-853-2951

Roanoke County

Dr. Rhonda Stegall
Director of Administration/FOIA Officer
-or-

Dr. Jessica McClung
Asst. Superintendent of Student Services & Human Resources/FOIA Officer

E: rstegall@rcs.k12.va.us
P: (540) 562-3700

E: jmclung@rcps.us
P: 540-562-3700

Rockbridge

Director of Student Services
FOIA Officer
2893 Collierstown Road
Lexington, Virginia 24450

P: 540-463-7386

Rockbridge Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at: [https://go.boarddocs.com/vsba/rockva/Board.nsf/files/BQUHS249D3DA/\\$file/KBA-F1.pdf](https://go.boarddocs.com/vsba/rockva/Board.nsf/files/BQUHS249D3DA/$file/KBA-F1.pdf)

Rockingham

David Burchfield
Community Engagement Coordinator/FOIA Officer
100 Mount Clinton Pike
Harrisonburg, VA 22802-2507

E: dburchfield@rockingham.k12.va.us
P: 540-564-3207
F: 540-564-1353

Russell

Mrs. Tammy Gilbert
FOIA Officer
P.O. Box 8
84 Dr. Lorraine C. Turner Drive
Lebanon, Virginia 24266

E: [Tammyj@russell.k12.va.us/](mailto:Tammyj@russell.k12.va.us)
P: 276-889-6515

Salem City

114 North Broad Street
Salem, Virginia, 24153

E: MSTEVENS@SALEMVA.US
P: (540) 375-4112
F: (540) 389-4135

Salem Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at: [https://go.boarddocs.com/vsba/slmsdva/Board.nsf/files/BAFJYR544840/\\$file/KBA-](https://go.boarddocs.com/vsba/slmsdva/Board.nsf/files/BAFJYR544840/$file/KBA-)

Scott

Contact Unknown. You can try reaching out to the Superintendent, Human Resource Officer, School Board Clerk, or if your school has a Communications Officer/Manager, they may be able to help.

Smyth

Dennis Carter
Superintendent/FOIA Officer

P: 276-783-3791

Shenandoah

Jessica Sager
600 North Main St.
Woodstock, VA 22664

P: (540) 459-6222
E: jasager@shenandoah.k12.va.us

Southampton

Dr. Gwendolyn P. Shannon
Superintendent/FOIA Officer
P.O. Box 96
Courtland, VA 23837

E: gshannon@southampton.k12.va.us
P: (757) 653-2692
F: (757) 653-9422

Suffolk City

Anthonette Ward
FOIA Officer

E: anthonetteward@spsk12.net

Surry

Contact unknown. You can try reaching out to the Superintendent, Human Resource Officer, School Board Clerk, or if your school has a Communications Officer/Manager, they may be able to help.

Spotsylvania

Dr. Dennis Martin
FOIA Officer
Spotsylvania County Public Schools
8020 River Stone Drive
Fredericksburg, VA 22407

P: 540-834-2500
E: dwmartin@spotsylvania.k12.va.us

Stafford

Contact unknown. You can try reaching out to the Superintendent, Human Resource Officer, School Board Clerk, or if your school has a Communications Officer/Manager, they may be able to help.

Staunton

Dr. Garrett Smith
Superintendent/FOIA Officer

-or-

Brenda Lovekamp
Clerk of the Board/FOIA Officer
116 W. Beverley Street
Staunton, VA 24401

P: 540-332-3920

Tazewell

Dr. Gary Williams
506 Jeffersonville St.
Tazewell, VA 24651

E: gwilliams@tcpsva.org
P: 276-988-5511 ext. 2215

Virginia Beach

2512 George Mason Drive
Virginia Beach, VA 23456-0038

P: 757-263-1007

Warren

Melody A. Sheppard
Asst. Superintendent for Admin
210 North Commerce Ave
Front Royal, VA 22630

E: msheppard@wcps.k12.va.us
P: (540) 635-2171

Warren Co. Public Schools has a FOIA request form you can fill out. However, this is not mandated by law. You can make your requests in any format and the school will transcribe it into their form. Form is available at: [https://go.boarddocs.com/vsba/warren/Board.nsf/files/BCSVDF6B414A/\\$file/KBA_F1%20Request%20for%20Public%20Records.pdf](https://go.boarddocs.com/vsba/warren/Board.nsf/files/BCSVDF6B414A/$file/KBA_F1%20Request%20for%20Public%20Records.pdf)

Waynesboro

301 Pine Avenue
Waynesboro, VA 22980

P: 540-946-4608

Westmoreland

Tina Withers
Admin Asst/Clerk of the Board/FOIA Officer

-or-

Cathy Rice, *Compliance Officer*

-or-

Carole Washington, *Compliance Officer*

141 Opal Lane
Montross, VA 22520

P: 804-493-8018

E: division_compliance@wmlcps.org

West Point

Assistant Superintendent of Student Support
P.O. Box T
329 6th St
West Point, VA 23181

P:804-843-4368

Winchester

V. Douglas Joyner
FOIA Officer and Director of Human Resources

P: 540-667-4253

E: joyner.doug@wps.k12.va.us

Wise

Contact information is posted in regulation manual. If you do not have access to that information you can try reaching out to the Superintendent, Human Resource Officer, School Board Clerk, or if your school has a Communications Officer/Manager, they may be able to help.

Wythe

Nicki Blankenship

Administrative Assistant to the Superintendent/Deputy Clerk, FOIA Officer

E: nicki.blankenship@wythek12.org

York

Katherine Goff

FOIA Officer

302 Dare Road,

Yorktown, VA 23692

P: 757-898-0391 or 855-711-2061

E: kgoff@ycsd.york.va.us